



Title: IT Project Manager	Location: Green Bay, WI
Type: Direct hire – full time	Industry: Manufacturing / Foods

Duties and Responsibilities:

- Works with the entire IT team to plan projects and monitor project execution.
- Completes projects by creating and implementing timetables, and coordinating resources with user departments.
- Works with stakeholders both within and outside the organization to ensure the needs of all parties are met.
- Works on more than one project at a time. Involved in the planning from pre-project analysis to ensuring the end product meets all expectations.

Requirements:

Skills:

- Extensive knowledge and expertise in project management.
- Ability to effectively prioritize and execute tasks in a high-pressure environment.
- Demonstrated leadership ability
- Familiar with standard concepts, practices, and procedures within field. Performs a variety of tasks.
- Keen attention to detail.
- Excellent planning and organizational abilities.
- Strong aptitude for both business and technical perspectives.
- Excellent problem solving and critical thinking skills.
- Ability to effectively communicate issues and resolutions to all levels of the organization.
- Experience documenting, project tracking and management reporting.
- Effectively leads and coordinates with other team members and with employees throughout the organization.
- Excellent customer service skills.

Education and Experience:

- Certification(s) in area of specialty is a plus.
- Bachelor’s degree in Computer Science or in area of specialty is preferred.
- Minimum of 5+ years’ experience in the field or related area.

To inquire about this position, please send an email with your contact information to contact@tacitLLC.com. Or call Joe Rosenfield directly at 920.437.4391.